

\_\_\_ x \_\_\_ President: Jodi Riddell  
\_\_\_ Vice President: Margaret Billinger (resigned prior to meeting)  
\_\_\_ x \_\_\_ Secretary: Lisa Behrens  
\_\_\_ x \_\_\_ Treasurer: Irene Crowley (early departure due to illness)  
\_\_\_ x \_\_\_ Director at Large: David Haggard  
\_\_\_ Director at Large: Lindy Moss  
\_\_\_ x \_\_\_ Director at Large: Michael Dale



PO Box 520931  
Big Lake, AK 99652-0931

**Executive Board Meeting – August 26, 2025 – 6:00 PM**  
**Susitna Brewing Co. Cafe**

**MINUTES**

**1.) Call to Order/ Determination of Quorum**

By: Jodi Riddell      Quorum: Yes      Time: 6:07pm      Guests: none

**2.) Pledge of Allegiance**

**3.) Agenda Approval**      Motion: Michael Dale      Second: Yes

**4.) Previous Meeting Minutes Approval (May 27, 2025)**

Motion: Michael Dale      Second: Yes      Copy signed: Jodi Riddell

**5.) Presentations none**

**6.) Treasurer's Report**      Checking: \$      Savings: \$      Money Market (Jordan Lake Park): \$11,998.42

**7.) Correspondence**

Checks for Jordan Lake Park project coming in

**8.) Unfinished Business**

1. Liability Insurance – Needed for both Jay Nolfi and Jordan Lake parks. Jodi Riddell is researching and waiting for quotes to come in: Update – insurance has been purchased, this item is closed.
2. Big Lake Chamber of Commerce membership – See the new website [www.biglakechamberak.org](http://www.biglakechamberak.org)  
\$75 membership fee for nonprofits: Update – Question: Does BLCC want to have a membership? Yes, Board members present voted unanimously to apply for membership. Jodi Riddell will make the membership application.
3. Jay Nolfi Park – Building Rental, ongoing improvements & funding update. Bookkeeper recommends opening a separate account for managing rental deposits, and park improvement & upkeep expenses: Update – Doing great. Two rentals this week already. Venue users have been taking good care of the property. Jodi will follow up with the bookkeeper and MVFCU for the additional accounts.
  - a. The Board members who will be authorized signers for the new accounts are: President Jodi Riddell, Secretary Lisa Behrens, and Vice President Dave Haggard
  - b. The permanent authorized signer for these accounts will be Tara Rice from Alaska Tax Lady.
  - c. Action needed to make the changes with Mat Valley FCU. Jodi Riddell will coordinate.
4. BLCC AV resources: Projector, Screen, Camera, Streaming GM meetings? Per Assembly Representative Bill Gamble, there will be MSB IT support for these types of needs, once the building is purchased. Further discussion tabled to this meeting from May 27 Board meeting: Update – waiting for further information on Mat Su Borough improvements to the property.

### **Unfinished Business - continued**

5. Skeetawk lift tickets and \$2500 grant money held by Valley Transit since 2021. Need to have a BLCC Board member contact Jennifer Busch, Valley Transit about fulfilling the terms of the grant.

### **9.) New Business**

1. Future speakers for General Membership meetings
  - a. September – none scheduled
  - b. October
    - a. Parker Bradley – ADF & G Invasive Species Biologist
    - b. Michael Mazzacavatto – ADF & G Habitat Biologist
2. Jordan Lake Park Care Agreement – Document review. Lisa will follow up to develop a Workman's Comp waiver for the agreement.
3. Bylaws review and updates recommended for (but not limited to) the following:
  - a. Donations and fees handling for Jay Nolfi and Jordan Lake Park venue use
  - b. Permanent subcommittee for community park matters
  - c. Expense sharing agreement among Jordan Lake Park, Jay Nolfi Park, and BLCC
  - d. Board of Directors conduct
  - e. Board of Directors conflict of interest disclosure
  - f. Recommendations to reconsider Board Officer term limits
  - g. Consider assigned roles for 3 Board Directors at Large, such as:
    - i. Website Manager (Michael Dale currently filling role)
    - ii. Membership and Voting Eligibility Coordinator (Secretary currently filling role)
    - iii. Mailing List and Communications Coordinator (Secretary currently filling role)
4. Action to fill vacated BLCC Vice President position, with nomination of Dave Haggard to finish term. Motion: Michael Dale Second: Yes Motion approved by unanimous vote.
5. BLCC Letter of Support – Mat Su Regional Medical Center behavioral health hospital. Draft letter from Jodi Riddell? Yes, two possible versions available. Board Members present voted unanimously for letter of support from BLCC to Mat Su Regional. Jodi to follow up on finalizing letter.
6. November BLCC Board election
  - a. Need to email announcements and collect bios from interested candidates. (Jodi has 3 interested candidates so far). Lisa will distribute recruitment info to BLCC Gmail group.
  - b. Verification of Board seats up for election this year.
    - i. Jodi Riddell – elected for 2023/24, re-elected for 2025/26
    - ii. Dave Haggard – elected for 2023/24, re-elected for 2025/26
    - iii. Lisa Behrens – appointed 3/2023, elected for 2024/25 (**up for election 11/11/25**)
    - iv. Lindy Moss – Elected for 2024/25 (**up for election 11/11/25**)
    - v. Irene Crowley – Elected for 2024/25 (**up for election 11/11/25**)
    - vi. Michael Dale – Elected for 2025/26
    - vii. Vacant seat as of August 2025 (**up for election 11/11/25**)
  - c. Determination of term-outs per 2024 BLCC Bylaws: **No term-outs for this election cycle.**

### **10.)Persons to be Heard** (3 Minute Maximum time per person) No sign-ups

### **11.)Announcements**

Jodi Riddell: don't forget the September 12 Big Lake Rec Center reopening from 3-7pm

**12.) Board Member Closing Comments**

Jodi Riddell:

Lisa Behrens:

Irene Crowley:

Dave Haggard:

Lindy Moss:

Michael Dale: Have a safe trip Jodi, and congratulations to our new VP Dave Haggard

**13.) Adjournment**

Motion: Michael Dale      Second: Yes      Time: 7:08pm



\_\_\_\_\_  
Signature – Jodi Riddell, President – Big Lake Community Council

8-26-25

Date



\_\_\_\_\_  
Attestation – Lisa Behrens, Secretary – Big Lake Community Council

8-26-25

Date